

MEVLANA EXCHANGE PROGRAM CALENDAR FOR 2018-2019 ACADEMIC YEAR

Announcement of Exchange	05 th – 23 rd February 2018
Applications for Exchange	26 th February-09 th March 2018
Evaluation of the Applications	12 th -15 th March 2018
Contacting YÖK through YÖKSİS for Application and Budget Requests	16 th March 2018 (the last day)

MEVLANA EXCHANGE PROGRAM APPLICATION REQUIREMENTS

To participate in Mevlana Exchange Program;

1. The student must be registered at associate degree, bachelor degree, master degree or PhD degree of higher education programs.
2. Grade point average (GPA) for;
Associate degree and undergraduate students must be at least **2,5/4.00**,
Graduate students (MA, PhD) must be at least **3.00/4.00**.

**The associate or bachelor degree students studying in their first year or in preparation classes, and the students of scientific preparation classes at graduate degree programs cannot participate in this program at their first semester.*

3. If the medium of education is not Turkish at the host university, it is required to submit a certificate in the necessary language.

APPLICATION DOCUMENTS

1. Candidate Student Application Form (2 Copies)
2. Student Application Form (2 Copies)
3. Photo (on the application forms) (2)
4. Transcript (2 Copies) (Turkish - English)
5. Foreign Language Certificate (2 Copies) (in the medium of education)
**TOEFL, IELTS, YDS or the document from the School of Foreign Language.*
6. All the forms must be filled in the computer environment. Please find the application form on Documents tab on the website.
7. Applicants must apply only for one university.
8. Applicants must apply for valid Mevlana Agreements and quotas in regard to the countries and fields stated in the Executive Board Decisions by the Council of Higher Education.

The Council of Higher Education Executive Board Decisions

<http://www.mevlana.hacettepe.edu.tr/english/ExecutiveBoardDecision060218.pdf>

Agreements / Quotas

<http://www.mevlana.hacettepe.edu.tr/english/Studentquotalistuni050218.pdf>

9. It is essential to fill the information of “department coordinator” on the application form and the form must be signed by the department coordinator before submitted to Mevlana Coordinatorship. Please click Mevlana in Hacettepe > Department Coordinators tab on the website for the necessary information on department coordinators. In case of not being able to reach the department coordinator, head of the department has the authority to sign the documents.
10. In case of not being able to find the necessary information for some parts such as “coordinator of the host university” or “Mevlana code of the host university”, please leave blank.
11. Applications will be submitted directly to **Mevlana Exchange Programme Coordinatorship** between the specified dates.
Mevlana Exchange Programme Coordinatorship
Department of Mechanical Engineering, 3rd Floor Beytepe/ Ankara
12. Please frequently check the website for updated information.

<http://www.mevlana.hacettepe.edu.tr/english/>