**HACETTEPE UNIVERSITY**

**STUDENT SCHOLARSHIP AGREEMENT**

*The part hereinafter referred to as “institution”*

|  |  |
| --- | --- |
| The name of the home institution |   |
| Address  |  |
| Mevlana logo-ing-sbThe name of the legal representative |  |
| Position of the legal representative |  |
| *The other part hereinafter referred to as “beneficiary”*

|  |  |
| --- | --- |
| The name of the student |   |
| Address |  |
| Planned mobility duration is totally  |  ….. months |
| The name of the host institution:  |  |

 |

Both of the parties have agreed on the conditions and annexes of the agreement as the basic parts of the agreement to perform the exchange mobility in the abovementioned university as planned and written above.

Annexes :

Annex I MEVLANA PROTOCOL

Annex II LEARNING PROTOCOL

Annex III MEVLANA REGULATION

Annex IV MEVLANA FINANCIAL PRINCIPLES AND PROCEDURES

Annex V MEVLANA STUDENT DECLARATION

Annex VI STUDENTS LETTER OF ACCEPTANCE

Annex VII STUDENTS CERTIFICATE OF ATTENDANCE (After the exchange)

Annex VIII STUDENTS FINAL REPORT (After the exchange)

**CONDITIONS**

**ARTICLE 1 – THE AIM OF THE SCHOLARSHIP**

1.1 The institution pays the scholarship amount as determined by The Council of Higher Education to the beneficiary student in the scope of MEVLANA exchange programme to carry out his/her mobility.

1.2 The beneficiary receives the scholarship and accepts the conditions to carry out the mobility under his/her responsibility as defined in Annex-II.

1.3 The beneficiary declares that s/he accepts the terms and conditions stated in this agreement.

1.4 Every change regarding the conditions of the agreement will be done as written or annex form.

**ARTICLE 2 – DURATION**

2.1 The scholarship agreement goes in effect as soon as it is signed by the institution.

2.2 The exchange activity of the student starts on September 1 earliest, and ends on August 31 latest.

**ARTICLE 3 – SCHOLARSHIP**

3.1 The scholarship can be paid to the student of Mevlana Exchange Programme up to one and half times of monthly scholarship amount that is being paid to the undergraduate students as per the Law no.5102 on Granting Scholarship and Loan to the Higher Education Students.

 3.2 Final scholarship amount is calculated by multipling the realized duration of the student in the scope of MEVLANA exchange programme with the determined monthly scholarship amount. The beneficiary is obliged to submit a document (Certificate of Attendance) showing the starting and ending dates of the mobility.

**ARTICLE 4 – PAYMENT**

4.1 70% of the amount of scholarship is paid to the students monthly. In determining the rest of the scholarship, the period for the fulfilment in the Participation Certificate given to the student. and the student’s achivement level are taken into consideration. While paying to the student the amount of the remaining scholarship, the rate of the total credit of the courses in which the student becomes successful to the total credit of all the courses which s/he is supposed to take is taken as the basis. The payment due to be made to the students from 30% percentile is made within 30 days at most following the delivery of the student’s documents to the Institution Coordination Office of the Mevlana Exchange Programme concerned.

**ARTICLE 5 – BANK ACCOUNT**

The payments are made to the student’s abovementioned bank account:

|  |  |
| --- | --- |
| Name of the bank |  |
| Bank branch |  |
| The name of the account holder |  |
| TC(YU) Number |  |
| Total bank account number (Branch Code-Bank Account Number) |  |

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**SIGNATURES**

|  |  |
| --- | --- |
| Beneficiary ……………………………… | Institution……………………………………. |
| Signature | Signature |
| Place | Place |
| Date ……/……/…… | Date ……/……/…… |